New Deadline July 15th!

Reopening Schools

Ways to Declare Your Intent

PARENT PORTAL
It is on the parent portal landing page.

- -

MOBILE APP
It is the first icon in the upper left corner, entitled "Schooling Pref".

- -

DISTRICT WEBSITE
http://reopening.dadeschools.net/index.html
Download a copy of Schooling Pref form or submit the form online.

- -

SCHOOL SITE
A hard copy is available at any school location, but must be returned to home school location.

- -

MEAL DISTRIBUTION
A hard copy will be included in each breakfast and lunch meal distributed during the schooling pref choice window.

Parent Schooling Preference FAQ

4 Options for completion
1. Parent Portal
2. Mobile App
3. Submit online via http://reopening.dadeschools.net
4. Filllable PDF Form available at http://reopening.dadeschools.net
    a. **Form can be directly emailed to caller by the queue member if calling the help line**
    b. Form can be printed then delivered or emailed directly to principal.
    c. Forms will require a student ID number to be considered an official choice
    d. Hard copies of the form are available at the school site.

View from Portal
- Parent Schooling Preference Selection (see page 4)
- Parent Schooling Preference Adding Multiple Children (See page 7)
- Parent Schooling Preference Confirmation of Choice page (See page 10)
- Parent Schooling Reset (See page 12)

View from Mobile App
- Selecting the Preference (See page 15)
- Selecting the Preference for Multiple Students (See page 17)
- Confirming the Preferences (See page 19)
- Resetting the Preference (See page 21)

Password Reset
- If the parent has forgotten their password or needs it reset, please call 305-995-4357 (HELP) and we will transfer to SUS.
- If the parent is calling the helpline directly, transfer to SUS.

New Student to District or Kindergarten Student
- The new student will not be found on the app or parent portal because they are new to the district.
- If the student has already been registered, parents may use options 3 or 4 above (submit online or turn in a PDF form to school site.
- Parents need to register their students at the home school and can declare choice at the same time as registration.

In Need of Parent Pin
- Parents will need a unique pin for each child they have in the school system.
- The home school is the only one who can provide a parent pin because it requires official documentation and identification to attach student data to the parent or guardian.
- It's important to remember that the Parent Pin is not the same as the Parent Account Number

Confirming Parent Portal
- The form is only available on the parent portal, not the student portal.
- Parents will not see the choice form if they try to log in using their child's portal username and password.

Web Browser
- The choice form is compatible with Google Chrome, Safari, and Edge web browsers.
- Parents may need to update their browser.
- The choice form will not work with Internet Explorer

School Site Assistance
- Schools will be available to provide parent pins, answer questions, and collect forms between 9am and 1pm.

Parent Schooling Preference Selection
Parent Portal

1. Click on the link in the box below the Free and Reduced Meal Application box – *Click here to choose your preferred option*

2. Click on the blue button – *Click to begin*

3. Click on your child's name. (You will repeat this process if you have multiple children.)
4. Select your desired *Schooling Preference* for this child.
5. Click the blue *Submit* button

6. Review your selection and, if no changes are needed, click the green *Finish* button

7. To view the confirmation of your choices, you will need to log back into the Schooling Preferences App

8. If you have multiple children, you will need to repeat the process for each of your children.

Parent Schooling Preference Adding Multiple Children
Parent Portal

1. Parent logs into the portal and clicks on the link in the box below the Free and Reduced Meal Application – *Click here to choose your preferred option*

2. Click on the blue button – *Click to begin*

3. Multiple children appear in alphabetical order. You will complete the Schooling Preference selection one child at a time.
4. Select your desired *Schooling Preference* for this child.
5. Click the blue *Submit* button or the grey *Skip child* button to by-pass this student for now.

6. The next child will appear on the following screen once the parent has clicked the *Submit* button

9. Review your selection and, if no changes are needed, click the green *Finish* button.

10. To view the confirmation of your choices you will need to log back into the Schooling Preferences App

Parent Schooling Preference Confirmation of Choice
Parent Portal

1. Parent logs back into the portal and clicks on the link in the box below the Free and Reduced Meal Application – *Click here to choose your preferred option*

2. Click on the blue button – *Click to begin*

3. Locate the confirmation number in the green box
4. Click the *Skip child* button in the gray box to go to the next child

5. After clicking on the *Skip child* button, the next child will automatically appear

Parent Schooling Preference Reset
Parent Portal

Parent has changed their mind and wants to change the choice they picked.

1. Parent logs back into the portal and clicks on the link in the box below the Free and Reduced Meal Application – *Click here to choose your preferred option*

2. **Click on the blue button – *Click to begin***

3. In the blue box above your child's name, click on the *reset the form* button.

4. In the next window click on the red box – *Yes reset the form*

5. You have now successfully reset the student's options and can start the survey again for this child. If you have multiple children you can make changes for them as well, or if no change is needed, click on the *Skip child* button.

Parent Schooling Preference
Mobile App

1. Click the blue *Click to begin* button

1. If you have multiple children you will need to select them one at a time and complete the survery for each one of them.
2. Select your Schooling Preference here (for each child) by clicking the desired radio button.
3. Click the blue *Submit* button

4. Review your selection and click on the green *Finish* button.

5. To view the confirmation of your choices you will need to log back into the Schooling Preference App

Parent Schooling Preference Adding Multiple Children
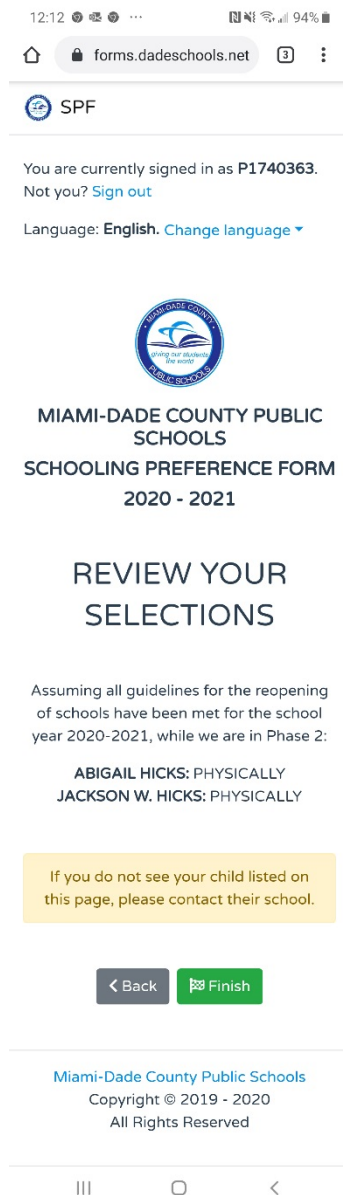## Mobile App

1. Click the blue *Click to begin* button

2. Multiple children appear in alphabetical order. You will complete the Schooling Preference selection one child at a time.
3. Select your desired *Schooling Preference* for this child.
4. The next child will appear on the following screen once the parent has clicked the Submit button

5. Review your selection and, if no changes are needed, click the green *Finish* button

6. To view the confirmation of your choices you will need to log back into the Schooling Preferences App

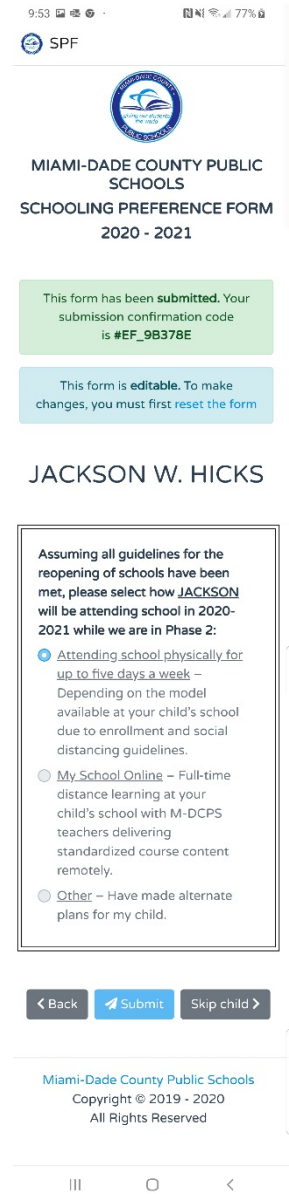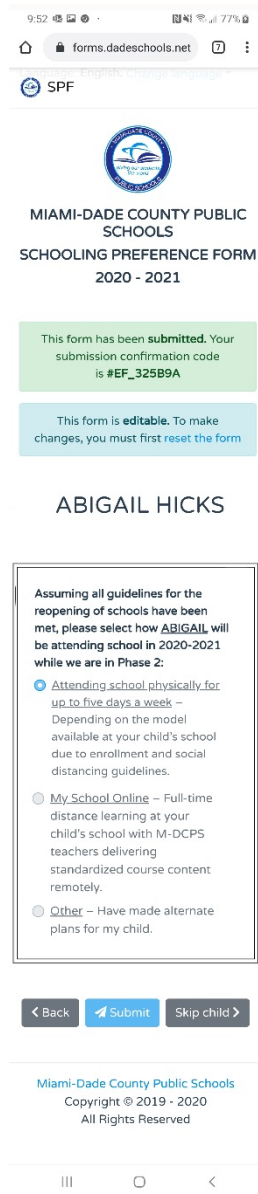# Parent Schooling Preference Confirmation of Choice
Mobile App

1. Click the blue *Click to begin* button

2. Locate the confirmation number in the green box
3. Click the *Skip child* button in the gray box to go to the next child
4. Once you clidk the *Skip child* button in the grey box the next child will automatcially appear

5. To view the confirmation of your choices you will need to log back into the Schooling Preferences App

Parent Survey Reset
Mobile App
Parent has changed their mind and wants to change the choice they picked

1. Click the blue *Click to begin* button

2. If you have multiple children, you will need to select them one at a time and complete the reset for each one individually.
3. In the blue box, click '*reset the form*' (for each child as needed).

4. In the next window click in the red box –
    Yes reset the form

5. You have now successfully reset the student's options and can start the survey again for this child. If you have multiple children you can make changes for them as well or if no change is needed click on the Skip child button.

6. To view the confirmation of your choices you will need to log back into the Schooling Preferences App